Shared Care Evaluation Plan Template

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| **Project Title** |  |
| **Estimated Timeline** (start to end) |  |

# overview / background

State what problem you are addressing and why it is important. Include relevant data, literature, best practices, or sources to support the project. Describe who will benefit from the project (consider both the individual and organization) and how it will impact patients.

Click or tap here to enter text.

# Aim statement

What is the problem or opportunity, who will the project benefit, where, by when and by how much? Provides initial orientation toward activities of improvement initiatives.

Click or tap here to enter text.

# Objectives

*Objectives are specific and measurable steps. Objectives are narrow, precise and concrete. Make your objectives SMART – Specific, Measurable, Achievable, Realistic, and Time bound. In the section titled Evaluation Framework, be sure to identify the measures and data collection tool that will capture the necessary data to indicate if the objective has been achieved*.

Click or tap here to enter text.

# Target Population

Identify who will your participants be, how will you select them and why? How will you approach people to participate in your project? What are your inclusion and exclusion criteria and why? Consider including a brief Participant Communication Plan (optional). This component of the plan will likely need to be updated / altered as the project progresses and the problem / issue is better understood.

Click or tap here to enter text.

# PROJECT deliverables

*Provide a list of the deliverables that you will produce at the conclusion of your projects. In addition to having a clear aim statement and objectives, clearly identifying the deliverables may assist you in focusing your evaluation plan. This list can be added / adjusted throughout the life of a project as new ideas emerge over time.*

Click or tap here to enter text.

# Evaluation Framework

Define measures (quantitative and/or qualitative) used to monitor the impact of this improvement effort. Customize the table and include additional columns according to your approach. For examples illustrating of a completed matrix, please see the Evaluation Planning Toolkit on the [Shared Care Learning Centre](https://sharedcarelearningcentre.ca/evaluating-monitoring/%20.).

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| **IHI Modified Triple Aim** | **Expected Outcome** | **Data Source** | **Measure(s)** |
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