Community Steering Committee Sample Budget

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| --- | --- | --- |
| Physician Engagement | | |
| SP Sessional | 20% | $4,000 |
| FP Sessional | 20% | $4,000 |
| Provincial Collaboration | 5% | $1,000 |
|  | **Sub-Total Engagement** | **$9,000** |
| Project Administration | | |
| Executive Director | 12% | $2,400 |
| Project Lead | 15% | $3,000 |
| Evaluation | 5% | $1,000 |
| Project Assistant | 5% | $1,000 |
| Communications Lead | 5% | $1,000 |
| Printing | 1% | $200 |
|  | **Sub-Total Labour** | **$8,600** |
| Meeting & Catering Costs | | |
| Catering/Food | 3% | $600 |
| Meeting Space/Venue | 2% | $400 |
| Accommodations | 2% | $400 |
| Travel | 3% | $600 |
|  | **Sub-Total Other** | **$2,000** |
|  |  |
| **Total** | **$19,600** |
| Contingency (2%) | $400 |
| **Grand Total** | **$20,000** |

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